

Tuition Rates 2018-2019



Christ, Child & Family Centered Learning

Annual Registration Fee

Registration Fee	\$75 <i>per child</i> Returning SCP families \$100 <i>per child</i> New families
Supply Fee	\$50 <i>per child</i> Each Student

These fees are non-refundable, and due on **July 5th, 2018**. Max of two registration fees per family. Mid-year enrollment, fees are due at time of enrollment.

Tuition Rates*

Program	10 Monthly Payments	Annual Tuition
Preschool Classes	AM 9:00am-Noon or PM 1:00pm-4:00pm	
2 day TTh AM	\$200	\$2000
3 day MWF AM	\$265	\$2650
4 day MTWTh AM or PM	\$335	\$3350
4 day (M-Th) + Friday AM Enrichment	\$375	\$3750
PreK MTWThF AM	\$375	\$3750
Jr. K M-F MWF TTh	Class: 9:00am-3:00pm	
TTh	\$390	\$3900
MWF	\$530	\$5300
M-F	\$690	\$6900
PM Enrichment	Monday-Friday: Noon-3:00pm (incl. lunch time)	
1 day	\$105	\$1050
2 day	\$195	\$1950
3 day	\$265	\$2650
4 day	\$320	\$3200
5 day	\$345	\$3450
AM Enrichment	Friday AM: 9am-12pm	
Friday AM (Ages 3-4)	\$120	\$1200
Friday AM (Ages 4-5)	\$120	\$1200
After School Flex Pick-Up	Monday-Friday 3:00pm-4:00pm	
1 day	\$15	\$150
2 day	\$30	\$300
3 day	\$45	\$450
4 day	\$60	\$600
5 day	\$75	\$750
Before School Care	Monday-Friday 7:30am-9:00am	
1 day	\$30	\$300
2 day	\$60	\$600
3 day	\$90	\$900
4 day	\$120	\$1200
5 day	\$150	\$1500

*Annual tuition is divided into ten equal monthly payments, due on the fifth day of each month, September 5 through June 5. A 5% discount is offered on the remaining annual tuition balance when the total balance is paid in one final payment on or before December 1, 2018.



SCP CONTRACT & FINANCIAL AGREEMENT

CONTRACT BETWEEN PARENT/GUARDIAN & SUNSET CHRISTIAN PRESCHOOL (SCP)

- In order to secure my child’s registration for class and other programs at SCP, I understand Online Enrollment must be completed and all Registration paperwork must be complete and turned in to the SCP Administrator for review and approval.
- I agree to fulfill all financial obligations to Sunset Christian Preschool in a timely manner.
- I understand that my payments made each month do not fluctuate, as they are 10 equal payments toward my child’s annual tuition. This annual tuition is based on a 36-week school year and does not include scheduled holidays or breaks in winter, mid-winter, or spring. I understand that tuition will not be adjusted or refunded for emergency closures, sick days, snow days, or vacations.
- I understand that SCP will use *Tuition Express* to collect the registration fee, supply fee, tuition payments, and additional fees described below by automatic charge to VISA, MasterCard, or Discover card. I understand that all *Tuition Express* payments are secure and that I am able to sign up online to have receipts emailed to me after each transaction.
- I understand that tuition payments will automatically be charged to the credit card I authorize on my *Tuition Express* Credit Card Authorization Form, on the following dates:
 - Registration & supply fees are due July 5th
 - Tuition Payment #1 is due September 5th
 - Tuition Payments will be due the 5th of each month, **September 5th to June 5th**
- I understand that the following fees will be applied to my account for any of the accompanying reasons:
 - \$25 Late Fee if a payment is received after the 12th day of the month
 - \$10 Declined Fee if a credit card payment is declined
 - \$20 NSF Fee for any check returned due to non-sufficient funds.
 - \$20 Late Pick-Up Fee the 3rd time your child is picked-up late by 10 minutes or more, & any time a late pick-up occurs after that.
- I understand that my child’s attendance may be in jeopardy if my tuition account balance becomes one month past due, and that my child will be withdrawn from the program if my tuition account balance becomes two months past due. I will receive an email or written notice of the upcoming suspension, and will receive one week to bring my outstanding balance to zero.
- I understand that all tuition and fees must be paid in full **by June 5, 2019**
- In order to receive any refunds, I understand that I must give 2-weeks written notice through the SCP “Withdrawal & Change of Enrollment” form, explaining effective dates of withdrawal or schedule changes.
- I understand that should my child be withdrawn for any reason, I will need to register my child again as if they are a returning student, and pay all registration fees, supply fees, and tuition.
- I agree to keep my child at home if they show signs of any communicable disease *and* I will notify my child’s teacher.
- I understand that SCP teachers will provide me with 2-weeks’ notice of any off-site field trips. I am required to take my child to and from field trip locations, unless other arrangements for my child have been made and I have informed the teacher.

Parent/Guardian Signature _____ Date _____/_____/_____

By signing, you are affirming the above Contract between Parent/Guardian and Sunset Christian Preschool, and representing that you are the individual named above providing this information, and that this information is true and accurate.



Automated Payment Processing
Safe – Convenient – Easy

We are excited to offer the safety, convenience and ease of Tuition Express® – a payment processing system that allows on-time tuition and fee payments to be made with your credit card.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR CREDIT CARD AUTHORIZATION

I (we) hereby authorize _____ (business name) to initiate credit card charges to the below referenced credit card account. To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice.

PLEASE CONTACT CENTER REPRESENTATIVES FOR CREDIT CARD TYPES ACCEPTED BY CENTER.

Cardholder Name Phone #

Cardholder Address City State Zip

Account Number Expiration Date

Cardholder Signature Date

Check if you wish to make online payments

For Official Use Only
Date Received
Employee Signature

A service of

